

**NANDHA ENGINEERING COLLEGE (Autonomous)**

**ERODE – 638 052**

**APPLICATION FOR ISSUE OF DUPLICATE CERTIFICATE**

Certificate for which applied : Statement of Grade / Consolidated Grade Statement /  
Provisional Certificate / Degree Certificate  
Degree of study :  
Branch :  
Period of Study :  
Details of payment made : Receipt No. / D.D. No. :  
Date :  
Amount :

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1. Name of the Candidate :
2. Register Number :
3. Month & Year of Exam :  
(for Statement of Grade)
4. Circumstances under which the :  
certificate was lost
5. Whether the prescribed affidavit :  
has been enclosed
6. Address to which the certificate :  
is to be sent

Place :  
Date :

***Signature of the Candidate***

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*For Office Use Only*

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Certificate issued on :

Prepared by :

Folio No. :

Examined by :

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**CONTROLLER OF EXAMINATIONS**

Documents to be enclosed:

1. Affidavit neatly typed on a stamp paper of value not less than Rs.10/- and duly signed by the candidate and attested by a Notary Public as per the format enclosed.

**Affidavit of Selvan / Selvi** \_\_\_\_\_

1. I \_\_\_\_\_ son / daughter of  
\_\_\_\_\_ aged \_\_\_\_\_ years an old student / student  
of **NANDHA ENGINEERING COLLEGE, ERODE-638052** with Register  
Number \_\_\_\_\_ and residing at \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

do hereby solemnly and sincerely state as follows:

2. My \_\_\_\_\_ (degree) statement of grade /  
Consolidated Grade Statement issued relating to the examinations held  
during \_\_\_\_\_ issued by Nandha Engineering  
College, Erode - 638052 has irrevocably been lost / destroyed.
3. I file this affidavit for the purpose of receiving duplicate certificate.
4. The duplicate certificate shall be returned to the Institute once my original  
certificate(s) is / are recovered by chance.
5. The facts stated are true and correct to the best of my knowledge and if  
found false by the Institute, I shall abide by the decision of the Institute.
6. Solemnly affirmed  
at (*place*) \_\_\_\_\_  
this (*date*) \_\_\_\_\_  
(month & Year) \_\_\_\_\_

and his/her signature affixed in my presence

***Signature of the Candidate***

Before me

Notary Public :

Address :

Office seal :